

2. NEWADA NEWSLETTER

General information

So far we have not received the Subsidy Contract from the JTS. I was informed that there are some discussions between the member states and the Managing Authority. The project team NEWADA has fulfilled all its duties. It can be expected that we will receive the contract within August. As soon as I have the document in hand I will make copies for you.

Unfortunately, the IPA Status is still unchanged. Our two IPA partners have not received their contract which is necessary to make their expenditures eligible. Due to summer time nothing will happen during August.

The JTS published the Control Guidelines, which gives a detailed overview what to expect from your First Level Control body. The document was sent out by the LP but can also be found on the NEWADA intranet (WP 1 → Documents → SEE documents) and on the SEE homepage.

Reporting

The reporting of the SEE programme was defined as follows:

- Each PP has to prepare a partner report (*see Annex 4 of the Control Guidelines*).
- This report has to be delivered to the FLC and the LP
- The FLC body checks and approves the report as well as the expenditures

Please have a look at the Control Guidelines, especially at the section where the “supporting documents” for each budget line are mentioned. You will recognise that several documents have to be provided and therefore a lot of internal work will be necessary to collect all these documents. Hence, you are asked to get used to the procedures as soon as possible. At the next Status meeting we will have plenty of time to discuss the SEE obligations, so please read the document and investigate the Partner Report carefully until then.

Furthermore all PPs are asked to keep an eye on the spending forecast. Within this document the project team had to announce which amount of money will be spent and certified. Each PP is responsible for fulfilling his spending forecast. The spending forecast table can be found in the Subsidy Contract.

Achievements

The document “Description of Work” was discussed at the Board of Directors meeting at the end of June. The directors informally approved the proposed work plan. Until the end of August minor amendments have to be made. It can be expected that the official approval by the Directors will be received until mid of September.

The NEWADA intranet will be finalised within the next days. Selected users have already received their login. Please note, that the current URL <http://newada.plweb.at> will be changed to <http://intranet.newada.eu> at the end of August. All necessary information like contact details, calendar and relevant documents can be found there. A user guide was created which will help to get to know the intranet platform.

A draft for the NEWADA website (www.newada.eu) was already done by RSOE. It can be expected that the launch of the website will be earlier (September) than mentioned in the application form (December).

The communication handbook as well as the dissemination plan were drafted and already reviewed by the WPL. Both documents shall also be ready until September.

Within WP 3, WP 4, Act. 5.1, 5.2 and 5.3 the templates for the status quo reports have been discussed, agreed and sent out. Now the PPs are asked to fill out these templates. The deadlines for the submission of draft versions are:

WP3:	September 18 th
WP4:	September 4 th
Act.5.1:	September 17 th
Act.5.2	September 11 th
Act. 5.3:	August 31 st

Next steps

Within WP1 the next steps are the organisation of the WPL- and Status Meeting in September, preparation of documents for the first Progress Report.

Within WP2 the finalisation of the intranet, internet, project brochures, communication handbook and the dissemination plan are of major relevance.

PPs of WP 3 have to draft and finalise the status quo report on hydrographical and hydrological activities.

PPs of WP 4 have to draft and finalise the status quo report on waterway maintenance and ecology.

Within WP 5 the status quo reports for Activity 5.1, 5.2 and 5.3 have to be finalised. Furthermore within Activity 5.3 a concept to improve the current D4D workflow shall be worked out until October. Activity 5.4 (WLAN) will start in September with the definition of WLAN locations and a common front end.

For WP 6 the template for the status quo report has to be drafted. The Directors are asked to nominate PR managers within their organisation which will be responsible for Activity 6.2. In addition to that the exchange programme for experts and trainees will be discussed.

Meetings

On May 12th the first Status Meeting was organised in Vienna. The project management core team presented the latest version of the work plan and also news out of the SEE programme were presented by the LP.

In the afternoon of May 12th respectively on May 13th Work Package (WP) meetings for the WP 3, WP 4 and WP 5 were organised. The WPLs took the opportunity to discuss details of each WP with experts of the PPs. The received feedback was considered for the final version of the work plan.

An additional WPL-meeting was organised in Kiev (June, 4th 2009), in the course of the 35. GIS Forum meeting. The WPLs took the opportunity to discuss the status of the project implementation.

On June 25th and 26th the first Board of Directors (BoD) meeting took place in Vienna. The BoD is on one hand the steering committee for the project and on the other hand responsible for fulfilling tasks within WP6. Hence, the WPLs presented the work plan of their WPs, which were informally approved by the BoD and furthermore the next steps for WP 6 were discussed.

From September 2nd to 4th a GIS meeting will be organised in Regensburg to discuss D4D issues. Invitations and agenda will be distributed to relevant persons.

On September 16th the next WPL Meeting will take place in Bucharest. On September 17th the second NEWADA Status Meeting will be organised in Bucharest.

A WP 3 meeting will be organised between October 20th and 22nd in Bratislava. Detailed information will be distributed by the WPL.

The DISC will take place from October 27th to 29th 2009 in Linz. Further information and registration form will be distributed within the next weeks.

A WPL meeting will be organised in Budapest on December 9th 2009. The next days a BoD meeting as well as an Advisory Board meeting will take place. Detailed information will be distributed in due time.